

**Annexure-II**  
**Summary of Documents to be Submitted**

**A. Technical Bid:-**

The following documents are to be furnished by the Service Provider along with Technical Bid as per the tender document:

- i) Signed and Scanned Copy of the Technical Data Sheet (As per Annexure-A)
  
- ii) Signed and Scanned Copy of the Tender Acceptance Letter (As per Annexure-B) & Letter of authorization to submit bid.
  
- iii) An undertaking (self-certificate) that the agency hasn't been blacklisted by a Central/State/UT Government institution and there has been no litigation with any government department.
  
- iv) Signed and Scanned copies of the Certificates like GST Registration, PAN No., SHOPS & ESTABLISHMENTS, RC BOOK of offered vehicles, and experience, if any etc.
  
- v) Price bid undertaking (As per Annexure-C)

**B. Price Bid:-**

- (a) Schedule of price bid in the form of Excel sheet (As per Annexure-D).

**Note: The bidders have to submit the Schedule of Price Bid (Annexure 'D') mandatorily in the form of an Excel sheet, else their bid may be cancelled. They can do so by converting the PDF file (Annexure 'D') in Excel format, and then submit it.**