



## प्रधान आयुक्त का कार्यालय, सीमा शुल्क सदन, मुन्द्रा

OFFICE OF THE PRINCIPAL COMMISSIONER  
CUSTOM HOUSE, MUNDRA

5B, Port User Building, Mundra Port, Mundra (Gujarat)

Phone: 02838-271170 Fax: 02838-271169/62

F.No I/17-01/ADM/Stationery/2014

Date 20.07.2017



### Tender Notice for purchase of Stationary Items

Office of the Principle Commissioner of Customs, Custom House, Mundra requires quotations for purchase of Stationary Articles (as mentioned in table below). The interested parties are requested to send their quotations in sealed cover and addressed to the "Additional Commissioner of Customs (P&V), Customs House, Mundra, Distt.-Kutch 370421". **The last date of submission of quotations is 11.08.2017.** The quotations received after due date will not be considered. The party whose quotation is considered will have to supply the said items as and when required by this office for the **period of one year (from date of allotment/specific date) at the same rate** as mentioned in their quotation. The payment will be made on order basis and through cheque by this office. This office **reserves the right to reject** any of the Quotations without assigning any reasons thereof. The tender documents are available on the departmental web site [www.mundracustoms.gov.in](http://www.mundracustoms.gov.in) and also with Administrative officer (Adm.), Office of the Principle Commissioner of Customs, Mundra-370421.

#### List of Stationary Articles


S.N.	Name of Article	Specify the Brand	Price (Inclusive of all taxes) per piece/per packet only
1	Box File		
2	Calculator	CITIZEN	
3	Carbon Paper		
4	Non Rewritable CD And DVD	Sony (4.7GB)	
5	Clip		
6	Cloth (Red/White)		
7	Cloth Cover 10*12		
8	Cloth Cover 11*5		
9	Cloth Cover 14*18		
10	Cloth Cover 15*12		
11	Cloth Cover 8*10		
12	Dak Pad		
13	Dustbin Small		
14	Envelop White (11*5)		
15	Envelop White( 9*4)		
16	Eraser	DOMS	
17	Extension Board	Anchor (220V. / 5Amp. / 60/ 50HZ)	
18	Glue Stick ( Big, Small )	Fevi Stick	
19	File Cover Printed		
20	File Flap Pad		
21	Flag	Vikas	
22	Flap File Binder		

23	Highlighter	Camlin	
24	Ledger Paper	Matrix	
25	Liquid Glue (Big, Small )	Camlin	
26	Marker (Blue)	Camlin	
27	Marker (Black)	Camlin	
28	Note Pad Big		
29	Note Pad Small		
30	Paper A4	JK Easy Copier	
31	Paper A5/Legal	JK Easy Copier	
32	Pen Tray		
33	Pencil	Apsara	
34	Pen (Blue/Black/Red)	Pilot Pen ( hi- tech Point)	V 5
			V 7
		Add Gel	
		Gel Pen	Uni-bell eye fine Reynolds
		Ball Pen Use and Throw Pen	Jetter
35	Plastic Rope		
36	Poker		
37	Punch Double Hole	Kangaroo	
38	Punch Single Hole	Kangaroo	
39	Register 1Q	Orient	
40	Register 2Q	Orient	
41	Register 3Q	Orient	
42	Register 4Q	Orient	
43	Register 5Q	Orient	
44	Register 6Q	Orient	
45	Register 8Q	Orient	
46	Reynolds refill		
47	Scale (Steel & Plastic)	Natraj	
48	Scissors (Small)		
49	Sharpener	Doms	
50	Stamp Pad (Big, Small )	Camlin	
51	Stamp Pad Ink	Camlin	
52	Stapler (Big)	Kangaroo	
53	Stapler (Small)	Kangaroo	
54	Stapler Pin (Big)	Kangaroo	
55	Stapler Pin (Small)	Kangaroo	
56	Sutli		
57	Tag		
58	Tapal Pad		
59	Tape Brown Big		
60	Tape Transparent Big		
61	Visitor Pad		
62	Whitener	Camlin	
63	Paper Weight		
64	U-pin		
65	I-Pin		
66	Note sheet Pad ( Green )		
67	Note sheet Pad ( White )		
68	File Board		
69	Pin up Magnet		

- \* Note: -
1. Mention all types of brand of items that may be provided by you, where the specific brand name is not mentioned, the articles should be of good quality.
  2. Where the rate quoted on per packet basis, nos. of the article contained in packet should also be mentioned.

Date: 20.07.2017

Place: Mundra

  
20/7/2017

(B.K. Singh)  
Additional Commissioner  
Customs House, Mundra

Copy To:

1. Notice Board.
- ✓ 2. Copy to Dy. Commissioner (EDI System), Mundra, requesting to upload on website of Mundra customs.